



High Meadow Ranch Water District
 PO Box 1946
 Pinedale, WY 82941

RESOLUTION NO: 2022-001

WHEREAS, the Board of Directors of the High Meadow Ranch Water District met and held a public hearing at 6:00 PM on July 21, 2022 for the purpose of assessing for the maintenance and improvement of the public wells and water distribution system within the High Meadow Ranch Subdivision for the fiscal year of July 1, 2021 through June 30, 2022; and

WHEREAS, notice of said public hearing was given in the Richard Smythe Wellhouse and published in the Pinedale Roundup on May 20, 2022, May 27, 2022 and June 3, 2022, and that the District's budget will be submitted to the Sublette County Commissioners for the County budget hearing;

BE IT RESOLVED that the Board would maintain its per lot assessment of \$143.15 to repay this loan for the Phase I Water Upgrade Project.

BE IT RESOLVED that the Board would maintain its per lot assessment of \$79.00 to repay this loan for the Phase II Water Upgrade Project.

BE IT RESOLVED that the Board would maintain its per lot assessment of \$79.00 to repay this loan for the Phase III Water Upgrade Project.

BE IT RESOLVED that the Board would continue the annual tax of 6 Mills which shall be levied and collected against all taxable property within the district to generate revenue in furtherance of supplying drinking water.

BE IT FURTHER RESOLVED that the Board adopts the budget attached hereto as the Final Budget Summary and Assessment Schedule at attached hereto as High Meadow Ranch Water District.

BE IT FURTHER RESOLVED that a copy of this Resolution and Adopted Budget, attached hereto, be immediately provided to the Sublette County Clerk and Sublette County Assessor.

DATED this 21st day of July, 2022.

BOARD OF DIRECTORS
 High Meadow Ranch Water District

BY: [Signature]
 Name: Glenn Whicker, President

BY: [Signature]
 Name: Laura Whicker, Secretary

BY: [Signature]
 Name: Richard Smythe, Vice President

BY: [Signature]
 Name: Cory Gale, Board Member

BY: [Signature]
 Name: Rand Rhodes, Treasurer

Approved this _____ day of _____, 2022.

 Name, Chairman
 Board of County Commissioners

**High Meadow Ranch Water District
Board Meeting
June 16, 2022
Meeting began at 6:05 PM**

Location: Richard Smythe Wellhouse, 165 Sauk Trl, Boulder, WY 82923

Attendance: Glenn Whicker, Laura Whicker, Rand Rhodes, Richard Smythe, Cory Gale
Guests: Dustin Ensminger, Brian Gray, Kolter Booth, Julie Maxam (via ZOOM)

Minutes: Rand motioned to accept the May minutes. Richard 2nd. All in favor.

Water Operator / Engineer Report:

Dustin Ensminger: Kolter introduced to the Board the new water operator and new HMRPO homeowner. He will be taking care of the Water District issues.

Water Testing: Tests were taken, but the results have not come back yet.

Usage: The usage has increased this month to summer usage and the house fire. May water usage was 1.5 million gallons and June is estimated to be 2.0 million gallons of water.

Maintenance Log: There is an upcoming Sanitary Survey scheduled for June 28, 2022. The meter pit at 7 Indian Path will be repaired. Jorgensen checked the meter pit at 6 Navajo Path and found it to be dry and not the fault of the Water District.

Upcoming Maintenance: Dustin explained the upcoming maintenance of the valves with need to be maintained once per year. They will be logging the information as well. They will be maintaining the fire hydrants once per year and the pressure reducing valves once per year as well. The tank inspection needs to be done as well. We have a choice of doing a dive inspection and leave the water in the tank or drain the tank to do the inspection. The Board decided to go with the dive inspection. This will need to be coordinated with the Big Piney tank inspections so it would be cheaper for both communities.

Operations Report: The Consumer Confidence Report (CCR) has updated changes by the EPA. A new version will be updated shortly.

Phase III Update: Kolter spoke with the State about ARPA. Applications will come out next week.

Pay Requests: none

Financial Report:

Presentation of Bills: Rand presented the invoices and checks needing double signatures.

Bank and Financial Statements: Rand went over both statements.

Budget 2022-2023: Rand went over the 2022-2023 Budget for finalization. Laura made a motion to accept the finalization of the 2022-2023 Budgets as present by Rand. Richard 2nd. All in favor.

Resolution to Raise Rates & Fees: Rand read over the resolutions and the Board signed both resolutions. Rand motioned to accept the water rates resolution as written Cory 2nd. All in favor. Rand motioned to accept the water tap fee resolution as written. Richard 2nd. All in favor.

New Business:

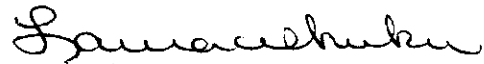
Officers Renewal: The Board signed the officers' renewal that will be given to the County.


Metered Water Sales: Glenn discussed purchasing the equipment and have Jorgensen turn on and off the hydrant. The company using the water will be charged for the usage. This will be discussed further in July's meeting.

Insurance: Because we are a government entity, we are having issues with getting any company to cover us. There are few insurance companies that are willing to insure us.

Motion to Adjourn: Richard motioned to adjourn the meeting. Cory 2nd. All in favor. Meeting ended at 7:39 PM.

Respectfully Submitted,


Laura Whicker, Secretary


Glenn Whicker, President

High Meadow Ranch Water District Profit & Loss Budget Overview

06/22/22

July 2022 through June 2023

Accrual Basis

	Jul '22 - Jun 23
Ordinary Income/Expense	
Income	
County Revenue	29,400.00
Water Use Fees	
Tap Fees	25,000.00
System Users	87,524.00
Non-System Lots	14,095.00
Stripe Convenience Fee	500.00
Lien/Shut Off Charges	100.00
Phase 2 Project Loans	0.00
Phase 2 Project Grant	0.00
Total Water Use Fees	127,219.00
Union Cell Tower Rent	9,600.00
Total Income	166,219.00
Gross Profit	166,219.00
Expense	
Advertising	750.00
Insurance Expense	
Bond	200.00
Liability Insurance	2,400.00
Asset Liability Insurance	8,600.00
Total Insurance Expense	11,200.00
Meter Pit Supplies	12,500.00
Maintenance Water Line	1,000.00
Maintenance - Wellhouses	
Sauk	0.00
Maintenance - Wellhouses - Other	1,000.00
Total Maintenance - Wellhouses	1,000.00
Meeting	
Regular Monthly	1,500.00
Special	375.00
Reimbursement-Travel	2,500.00
Total Meeting	4,375.00
Water Operator	
One Call	200.00
Monthly	72,000.00
New Tap Oversight	2,500.00
Total Water Operator	74,700.00
Water Tests	
Additional Required Tests	2,500.00
Total Water Tests	2,500.00
Office Supplies	
Stripe Convenience Fee	500.00
General Supplies	1,000.00
Zoom	160.00
Microsoft Office	70.00
Webstie Maintenance 1/2 Renewal	300.00
Box Rent	150.00
Total Office Supplies	2,180.00
Postage and Delivery	0.00
Printing and Reproduction	0.00

1:15 PM

06/22/22

Accrual Basis

High Meadow Ranch Water District

Profit & Loss Budget Overview

July 2022 through June 2023

	Jul '22 - Jun 23
Professional Fees	
Audit	12,000.00
Accountant	20,400.00
Lien/Shut Off Charges	100.00
Legal	500.00
Memberships	450.00
Total Professional Fees	33,450.00
Taxes - Property	0.00
Utilities	
Electricity	20,400.00
Natural Gas	1,200.00
Internet	1,200.00
Total Utilities	22,800.00
Phase 2 Upgrade Project	0.00
Phase 2 Loan Repayment	0.00
Phase 2 Design Loan Prin - WARS	0.00
Phase 2 Design Loan Int - WARS	0.00
Total Expense	166,455.00
Net Ordinary Income	-236.00
Other Income/Expense	
Other Income	
Phase 1 Special Assessment Loan	93,384.00
Phase 2 Special Assessment	54,510.00
Phase 3 Special Assessment	54,510.00
Phase 3 Design Loan	1,274,000.00
Phase 3 Design Grant	550,000.00
Emergency Reserve Account - FD	0.00
Interest Income	1,200.00
Total Other Income	2,027,604.00
Other Expense	
Phase 3 Upgrade Project	1,824,000.00
Phase 1 Loan Rep Interest	47,080.00
Phase 1 Loan Repay Principal	46,304.00
Phase 2 Project Loan Principal	54,510.00
Phase 3 Project Loan Principal	54,510.00
Emergency Reserve Account	900.00
Total Other Expense	2,027,304.00
Net Other Income	300.00
Net Income	64.00